

Exemplification of the 4th Degree

DETAILED INSTRUCTIONS FOR CANDIDATES AND MEMBERS OF TOMKO ASSEMBLY #934

For New Candidates, this is what you need to do:

- Fill out the blue form titled “Fourth Degree Membership Document” (form #4) – see below for instructions.
- Fill out the PA East Banquet Form Reservation Voucher – attached below.
- Write a check payable to “Master, Fourth Degree” in the amount of \$70, \$110, or \$126, depending on whether you have a guest, and whether that guest will attend the ladies’ luncheon.
- Write a check payable to “Tomko Assembly” in the amount of \$7.50 for one-half annual dues.
- Send all of this to the Faithful Navigator, Comptroller, or Captain (addresses listed below), or give to a qualified Sir Knight of the Assembly and ask him to bring it to the Assembly Conclave or officer meeting.
- Please get this in by **April 19**. This is so we will have time to bring candidates through the confirmation process and the final meeting will be Wednesday, April 22, at Pius IX Council, Lansdale PA.
- Please be sure to read the entire form, especially the dress code.

For Qualified Guests, this is what you need to do:

- Fill out the PA East Banquet Form Reservation Voucher.
- Write a check payable to “Master, Fourth Degree” in the amount of \$40, \$80, or \$96, depending on whether you have a guest, and whether that guest will attend the ladies’ luncheon.
- Send all of this to either the Faithful Navigator, the Faithful Comptroller, or give to a qualified Sir Knight and ask him to bring it to the Assembly Conclave. Addresses listed below.
- Please get this in to us by May 1.

Address to send the enclosures above.

James A. Cahill
Faithful Comptroller Tomko Assembly
110 Forest
Norristown, PA 19401-4316
Phone: 484-686-8044

-or-

Michael Covais
Faithful Navigator Tomko Assembly
1131 Boyd Avenue
Lansdale PA, 19446
Phone: 215-368-4483


-or-

John Hiller
Faithful Captain, Tomko Assembly
124 Manor Drive
Phone: Lansdale PA, 19446

How to fill out form 4:

21,714

PLEASE PRINT



FOURTH DEGREE MEMBERSHIP DOCUMENT

KNIGHTS OF COLUMBUS

A SOCIETY OF CATHOLIC MEN

PRINTED IN U.S.A.

4 1009

MEMBERSHIP NUMBER **#333333**

NEW MEMBER

RESTORATION

TRANSFER

HONORARY LIFE MEMBERSHIP

DATA CHANGE

SUSPENSION _____ reason _____

DEATH _____ mo day yr _____

LAST NAME SMITH		FIRST NAME CANDIDATE		MIDDLE INITIAL E	TITLE
CITY 23 Second Street Anytowne PA		ST/PROV PA		POSTAL CODE / COUNTRY 19999	
HOME PHONE 215-555-1212		DATE OF BIRTH 5-24-1990	MARRIAGE STATUS MARRIED	DATE OF DEGREE 5-24-08	COUNCIL NO. 9999
CITIZEN OF WHAT COUNTRY?		BY BIRTH OR NATURALIZATION?		IF NATURALIZATION? YES _____ NO _____	
IF YOU WERE PREVIOUSLY INITIATED IN THE FOURTH DEGREE, GIVE:		ASSEMBLY NUMBER		CITY	ST/PROV.
DATE OF INITIATION	TERMINATION				
REASON FOR TERMINATION		ASSEMBLY NUMBER	CITY	ST/PROV.	
		* 934	* BERGEBERT and LANSDALE	PA	
PARISH Saint Michael J. McGivney		NEW OR PRESENT	FORMER		
I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I AM A PRACTICAL CATHOLIC IN COMMUNION WITH THE HOLY SEE.		I CERTIFY THAT THE APPLICANT IS A THIRD DEGREE MEMBER IN GOOD STANDING			
Signature of Candidate: Candidate E. Smith Signature of Proposer: Joseph G. Proposer		IN 9999 LANSDALE PA			
		DATE 4/3/2009 SIGNATURE OF FINANCIAL SECRETARY Terence L. Secretary			

RECEIVED FEES OF \$ _____ DATE _____

APPLICANT INITIATED AT _____ DATE _____

Signature of Master (required for new members only)

Supreme Secretary Copy

All items within the boxes shown above are required. We can fill out the assembly information, number, signature of proposer, and the checkbox for new member if needed.

The candidate information (address, etc.) is required, and the date of the first degree is needed. Your Financial Secretary should have this info.

The member number is required. You can find this on your membership card.

Please enter your parish (above is an example... St. Michael McGivney, a hopeful example)

Your signature and your financial secretary signatures are absolutely required.

The Assembly will sign the navigator and faithful comptroller signatures.



PENNSYLVANIA EAST DISTRICT
Fourth Degree - Knights of Columbus - Calvert Province
SK Gordon A. Jefferes, Master

111th Annual Exemplification of the Fourth Degree
The Dolce at Valley Forge
301 W. DeKalb Pike
King of Prussia, PA
Sunday, May 24, 2009

SCHEDULE

Mass Saturday	5:00 PM Saturday
Registration of Candidates	12:00 PM
Exemplification	1:00 PM
Ladies' Luncheon & Entertainment	12:30 PM
Doors open for Banquet	To be determined
Banquet	To be determined

SCHEDULE OF FEES

Initiation Fee (includes 1 banquet ticket, lapel pin, social baldric, and processing fees)

Lay candidates and permanent deacons.....	\$70.00
Priests and members of religious orders.....	\$50.00
Banquet tickets for wife, guests, and current members	\$40.00
Ladies' luncheon	\$16.00

FOURTH DEGREE EXEMPLIFICATION

Sunday May 24, 2009

RESERVATION VOUCHER

Please Print or Type All Information. Deadline is May 8, 2009

I am a Candidate for the Fourth Degree

I am a Sir Knight

Name: _____
(Last Name) (First Name) (MI)

Address: _____ Wife/Guest _____

City/State _____ Zip Code: _____ Telephone: _____

Email Address: _____ Council No: _____ Assembly No: **934 – Tomko**

Banquet Choice _____ Medallions of Pork Loin Ladies' Luncheon _____ Trio Salad
 _____ Chicken Marsala

Candidates' Section

Sir Knight Section

Candidate Fee \$70 (Priest-\$50):	\$ _____	Total Banquet Tickets _____ @ \$40	\$ _____
Additional Banquet Ticket _____ @ \$40	\$ _____	Ladies' Luncheon _____ @ \$16/Lady	\$ _____
Ladies' Luncheon _____ @ \$16/Lady	\$ _____	Enclosed Check/MO Total	\$ _____
Enclosed Check/MO Total	\$ _____	Please make checks payable to: Master, Fourth Degree	

SEATING REQUEST: If you would like to be seated with certain Knights please list them in this space.

GENERAL INFORMATION:

REACH YOUR HIGHEST POTENTIAL

The Fourth Degree is a group of outstanding Knights, dedicated to promoting patriotism enlightened by their Catholic Faith. These Knights, distinguished by exemplary deeds for God, for country, and the Order, are united by the Fourth Degree to support religious, civic, and charitable causes.

Fourth Degree members belong to local units called assemblies. Each assembly is involved in a wide range of public patriotic activities.

Each assembly maintains a Fourth Degree Color Corps and Honor Guard. Uniformed members wearing colorful capes, chapeaux and swords, participate in special civic and religious ceremonies. For this reason, the Fourth Degree is often called the visible arm of the Knights of Columbus.

ELIGIBILITY

To qualify for the Fourth Degree, one must:

1. Be over 18 years of age;
2. Be a citizen of the United States;
3. Has been a First Degree member prior to **Nov. 24, 2008.**
4. Be a Third Degree member in good standing with your Council;
5. Be a practical Catholic in Communion with the Holy See.

EXEMPLIFICATION SCHEDULE & SCHEDULE OF FEES

Please refer to the form listed above.

Each candidate receives one banquet ticket, which is included in his fee. No credit is allowed if the candidate does not attend the banquet. **Tickets are not transferable.**

All banquet reservations must be made through the Father Joseph C. Tomko Assembly

LADIES LUNCHEON

There will be a Ladies Luncheon beginning promptly at 12:30 PM. See form for the cost.

DRESS

The official dress for the Fourth Degree Exemplification is black tuxedo, black bow tie, plain white tuxedo shirt, **(NO WING COLLARS)**, black shoes, and black tuxedo cummerbund **(NO VESTS)**. Religious may wear their clerical garb and members of the armed forces, full time police and firefighting officers may wear their respective dress uniforms. Members shall wear the official dress plus social baldric, lapel pin and current jewel of office. **Tuxedos required until 12:00 AM**

DEADLINES:

All applications for membership in the Fourth Degree and banquet reservations must be made no later than **May 8, 2009**. Payment in full must accompany all banquet reservations. **There will be a \$2.00 late charge Admission to any of the events requires a pre-paid reservation. ** No refunds after this date****

CONTACT INFORMATION:

District Master, Pennsylvania East District

SK Gordon A. Jefferes, PFN, FSA
207 Walnut Hill Road; D-24
West Chester, PA 19382-6586
610-692-6834
gjefferes@verizon.net

Pennsylvania East District Secretary

Mark A. Cellini, PFN.... 484-266-0667

Your Assembly:

The Father Joseph C. Tomko Assembly #934

Navigator

Michael C. Covais, FN 215-368-4483

Email: navigator@tomkoassembly.org

Comptroller

James Cahill, PFN 610-277-3882

Email: jaycahill@aol.com

Other Assemblies:

Archbishop Ryan Assembly #910

Navigator

Francis X. Kane, FN ...215-483-3888

Comptroller

Robert Brenner, PFN 215-443-8829

Cardinal Dougherty Assembly #913

Navigator

Armand (Pete) Petrillo, FN 610-459-4171

Comptroller

Charles H. Cunningham, PFN 610-328-0686

Pius IX Assembly #930

Navigator

Michael J. McDevitt, FN 610-775-0557

Comptroller

John J. Godack, PFN 610-678-3765

Saint John Neumann Assembly #933

Navigator

George T. Fadgen, Jr., FN 215-637-2433

Comptroller

Thomas B. Finnegan, PFN 856-665-5386

Archbishop James Wood Assembly #1680

Navigator

Sean M. Connelly, FN 215-641-1120

Comptroller

Robert C. Konen 215-676-4719

Chester County Assembly #1873

Navigator

James J. Smith, FN 610-594-9037

Comptroller

Gordon A. Jefferes, PFN 610-692-6834

Archbishop Fulton J. Sheen Assembly

3046

Navigator

Robert Kemerer, FN 610-917-0382

Comptroller

Joseph R. Cassarella 215-679-3637

